



To: Scrutiny Co-ordination Committee

Date: 10th July 2013

Subject: Outside Bodies – Reporting Arrangements

1 Purpose of the Note

1.1 To consider the reporting arrangements for outside bodies to Scrutiny during 2013/14.

2 Recommendations

2.1 The Scrutiny Co-ordination Committee is recommended to:

- a) agree the amended list of outside bodies that report to Scrutiny Boards (Appendix 1)
- b) request officers to timetable the required outside bodies reports on the appropriate work programmes.

3 Information/Background

3.1 The terms of reference for Scrutiny includes a role in receiving reports on outside bodies to which the Council makes appointments at the annual meeting. The Constitution states that at the start of the municipal year, Scrutiny Co-ordination Committee will decide for which outside bodies it wishes to receive reports.

3.2 The Council appoints to some 80 bodies each year and to help manage Scrutiny business and ensure that the time spent preparing and considering reports reflects council priorities, a task and finish group met at the start of the 2012/13 year. The group met twice and made recommendations to Scrutiny Co-ordination Committee about future reporting arrangements. It was agreed that the following criteria be applied to those outside bodies that report to Scruco:

- The Council funds the organisation through a grant of some sort.
- The Council has a financial interest in the organisation
- The organisation has a strategic role beneficial to the Council

3.3 If the outside body was of relevance to the work of the Council, but sat very clearly under the remit of a specific Scrutiny Board, the outside body was referred to the relevant Scrutiny Board and the list was sorted into the following headings:

- Report to Scruco
- Report to a specific Scrutiny Board
- No report required

- 3.4 The group recommended that Scrutiny Co-ordination Committee use these criteria at the start of each year to review which bodies should be asked to report to Scrutiny Co-ordination Committee.
- 3.5 The proposed reporting arrangements for 2013/14 are shown in Appendix 1. The following changes are proposed:
- a number of outside bodies were not included in the appointments list considered at the annual meeting and these should be removed, while additional bodies have been added
 - the approach to secondary school governing bodies, trusts and foundations was inconsistent with some being required to report to the relevant Scrutiny Board and others not. It is proposed that the Education and Children's Services Scrutiny Board (2) consider as part of their work programme whether or not a report for the school bodies should be provided according to any priority issues or concerns.
- 3.6 The group also made recommendations of the Cabinet Member Policy Leadership and Governance about ensuring that the outside bodies to which the Council makes appointments is up to date and regularly reviewed and that where the Council has financial interests in bodies but does not appoint Elected Members that appropriate reporting mechanisms be considered. These recommendations were accepted.

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Appendix 1
Proposed reporting routes for outside bodies

A) Scrutiny Co-ordination Committee

ORGANISATION	Reason	FUNDED FROM COUNCIL GRANT (2011/12 figures given where yes)
Albany Theatre Trust	Funded	(estimate) 38,000
Belgrade Theatre Trust (Coventry) Limited	Funded	1,056,971
Birmingham International Airport Holdings Limited – Board of Directors	Financial interest	No
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Financial interest	No
Coventry and Warwickshire Local Enterprise Partnership Board and Local Transport Body (sub group)	Strategic interest	No
Coventry Association for International Friendship	Strategic interest	No
Coventry Citizens' Advice Bureau Management Board	Funded	296,194
Coventry Heritage and Arts Trust	Funded	1,696,684
Coventry Law Centre Limited	Funded	513,729
Coventry Refugee and Migrant Centre	Strategic interest	No
Coventry Venture Capital Fund	Financial interest	No
¹ Coventry, Solihull and Warwickshire Leaders Board	Strategic interest	No
Local Government Association – General Assembly	Strategic interest	No
Local Government Association - Urban Commission	Strategic interest	No
¹ Moat House Community Trust	Funded	30,000
The Coventry Partnership (including Coventry Learning Disabilities Partnership and Older People's Partnership)	Strategic interest	No
Museum of British Transport Coventry Ltd	Funded	1,229,022
University of Warwick Science Park Business Innovation Centre Limited	Financial interest	No
University of Warwick Science Park Foundation Limited	Financial interest	No
Voluntary Action Coventry	Funded	190,250
West Midlands Councils – including sub-groups	Strategic interest	No
West Midlands Fire and Rescue Authority	Strategic interest	No
West Midlands Joint Committee	Strategic interest	No
West Midlands Pensions Committee	Financial interest	No

¹ No appointment made at 2013 Annual Meeting, therefore remove from list

NEW BODIES INCLUDED IN 2013/14 LIST OF APPOINTMENTS	Reason	FUNDED FROM COUNCIL GRANT
Coventry Ambassadors Social Enterprise Board	Funded	2013/14 - up to £20,250
Council of Governors of the Coventry and Warwickshire Partnership Trust	Financial interest	No

B) Specific Scrutiny Board

SB	ORGANISATION	FUNDED FROM COUNCIL GRANT
SB3	Birmingham Airport Focus Group	No
SB2	Coventry Schools Admissions Forum	No
SB2	Foxford School Trust	No
SB2	Governing Body of Blue Coat Academy	No
SB2	¹ Governing Body of Finham Park Academy	No
SB2	Governing Body of Sidney Stringer Academy	No
SB2	Governing Body of Tile Hill Academy	No
SB2	Governing Body of Woodlands Academy	No
SB2	Grace Academy	No
Scruco	Police and Crime Panel	No
SB4	Regional Flood and Coastal Committee	No
SB3	West Midlands Integrated Transport Authority	No
SB3	West Midlands Joint Committee – Planning and Transportation Sub-Committee	No
SB3	Whitefriars Housing Group	No

Boards amended where appropriate to reflect revised arrangements for 2013/14

C) Proposed - Not required to report

ORGANISATION	Reason	FUNDED FROM COUNCIL GRANT
Bus Lane Adjudication Service Joint Committee (BLASJC)	Rarely meets	No
Connexions Strategic Partnership Board	No longer meets	No
Coventry Fairtrade City Steering Group	No longer meets	No
Coventry Learning Disabilities Partnership Board	Reports as part of Coventry Partnership	No
¹ Coventry Mental Health Partnership Board	No longer meets	No
Coventry, Solihull and Warwickshire Partnership Limited	No longer meets	No
Daimler Green Recreational Trust	Not strategic	No
Governing Body of City College	Not strategic	No
Older People's Partnership Board	Reports as part of Coventry Partnership	No
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	Rarely meets	No
SIGOMA (Special Interest Groups of Municipal Authorities)	Rarely meets	No
University of Warwick - Advisory Board of the Institute of Education	Not strategic	No
¹ West Midlands Leaders Board - Member Development Steering Group	Reports as part of West Midlands Councils	No

¹ No appointment made at 2013 Annual Meeting, therefore remove from list

² The Education and Children's Services Scrutiny Board (2) to consider as part of their work programme whether or not a report for the school bodies should be provided according to any priority issues or concerns alongside those bodies in Table D

**D) Outside Bodies previously agreed no report necessary
(taken from the list agreed at Scrutiny Co-ordination Committee 11th November 2009)**

Adoption Panel	
Annie Bettmann Foundation	
Barr's Hill School Trust	SB2 to consider whether to include this in its work programme
Birmingham International Airport Consultative Committee	
Blue Coat School Foundation	
Bond's Hospital Estate Charity Trustees	
Children and Young People's Commissioning Board	SB2 to consider whether to include this in its work programme
Coventry Airport Consultative Committee	
¹ Coventry and Solihull Valuation Tribunal	
Coventry and Solihull Waste Disposal Company Advisory Forum	
Coventry Church (Municipal) Charities Trustees	
Coventry General Charity Trustees	
¹ Coventry Community Safety Partnership	This organisation reports to Scruco
¹ CV One/Coventry City Council Joint Working Group	
Fostering Panel	
John Friends Memorial Fund Management Committee	
¹ Leicester University Court	
Lyng Hall Trust Limited	SB2 to consider whether to include this in its work programme
Martha Flint and Emma Osmond Educational Foundation	
Sir Charles Barratt Memorial Foundation	
Soothern and Craner Educational Foundation	
Stoke Park School Trust	SB2 to consider whether to include this in its work programme
Swillington's Charity Trustees	
Tansley Charity Trustees	
¹ The West wood Trust	SB2 to consider whether to include this in its work programme
Tom Mann Centre Trust Management Committee	No routine report required but Committee requested a report on the winding up of the Charity when this occurs
¹ Whitley Abbey Foundation	SB2 to consider whether to include this in its work programme
William Proffitt's Charity	

¹ No appointment made at 2013 Annual Meeting, therefore remove from list